

# GUAM BOARD OF BARBERING & COSMETOLOGY

Regular Board Meeting

Monday, September 15, 2025 at 9:00 a.m. (Guam ChST)

194 Hernan Cortez Ave. Terlaje Professional Building Suite 209 Hagatna, Guam 96910

Join Zoom Meeting

<https://us06web.zoom.us/j/89252041047?pwd=aiuxnas16Od1assVTlJqCDX3UQbdQG.1>

Meeting ID: 892 5204 1047

Passcode: 964822

## MINUTES

| Agenda Item |                             | Discussion/Decision                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                      | Responsible party | Reporting time frame | Status                          |
|-------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------|---------------------------------|
| I           | CALL TO ORDER               | Meeting Chaired by A. Taitano-Sablan, Chairperson                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                      | Chair             | 0931                 | Call to Order                   |
|             | Roll Call                   | <b>GBBC</b><br><u>Present:</u><br>☑Marcy Tiong, Vice-Chairperson<br>☑Raymond Santos, Treasurer<br>☑Joseph Blas, Secretary<br>☑Ashley Taitano-Sablan, Chairperson                                                                                                                                          | <b>Other Attendees:</b><br><u>Present:</u><br>Sharon Manibusan, DPHSS<br><br><u>Virtually Present:</u><br>Breanna Sablan, DPHSS<br>Joaquin Blaz, DPHSS<br>Peter John Camacho, DPHSS<br>Regina Sapp<br>Ms. Anita<br>Lolita SN Taitano | GBBC              | 0931                 | Quorum Established              |
|             | Proof of Publication        | Guam Daily Post and Public Notice: September 8, 2025 and September 11, 2025                                                                                                                                                                                                                               |                                                                                                                                                                                                                                      |                   | 0932                 | Confirmed                       |
| II          | APPROVAL OF AGENDA          | Motion to Approve: M. Tiong; 2 <sup>nd</sup> : R. Santos.                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                      | GBBC              | 0932                 | Unanimously Approved as Amended |
| III         | APPROVAL OF MINUTES         | Minutes dated: August 04, 2025<br>An amendment was made to Section Two under the approval of the agenda, which involved the addition of an applicant under both the application for examination and the application for apprentice.<br>Motion to Approve as Amended: M. Tiong; 2 <sup>nd</sup> : J. Blas. |                                                                                                                                                                                                                                      | GBBC              | 0932                 | Unanimously Approved as Amended |
| IV          | HPLO ADMINISTRATOR'S REPORT | B. Sablan noted that A. Taitano-Sablan and M. Tiong will be attending the NIC annual conference, scheduled to take place from October 17 to 20, 2025, in Glendale, Arizona.                                                                                                                               |                                                                                                                                                                                                                                      | HPLO              | 0935                 | Noted                           |
| V           | TREASURER'S REPORT          | No report                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                      | R. Santos         | 0935                 | No Report                       |
| VI          | OLD BUSINESS                | 1. Rules and Regulations – Ongoing<br>A.Taitano-Sablan reported that the document previously discussed for conversion from a Google Doc to a Word document has been successfully converted, and it will be sent to S. Manibusan.                                                                          |                                                                                                                                                                                                                                      | GBBC              | 0935                 | Noted, Ongoing                  |
|             |                             | 2. Complaints                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                      |                   |                      |                                 |

| Agenda Item | Discussion/Decision                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Responsible party | Reporting time frame | Status                                                     |
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|             | <b>1. GBBC-CO-2024-0002 – Date Received: 04/22/2024</b><br>M. Tiong concluded with the complainant that the individual identified in the complaint could not be identified. Due to the reported use of a prohibited tool which caused a problem at one establishment the board decided to issue a notice to other establishments, informing them that such tools are not permitted in any nail salons. The complaint is now considered closed, and a letter will be sent to the complainant updating her on the board's findings, alongside an industry-wide notice of prohibited instruments in their salons. | M. Tiong          |                      | Ongoing, Letter Sent to Complainant                        |
|             | <b>2. GBBC-CO-2024-003 – Date Received: 06/25/2024</b><br>J. Blas stated that further investigation will be conducted, including an attempt to reach out to the plaintiff before the next board meeting. Since the individual has already applied for the written portion of the examination, he aims to determine why the practical portion was not also completed and to inform the plaintiff of the steps that will be taken moving forward.                                                                                                                                                                | J. Blas           |                      | Ongoing, Informing Plaintiff of Steps Moving Forward       |
|             | <b>3. GBBC-CO-2025-01 – Date Received: 01/24/2025</b><br>R. Santos reported that availability for a meeting had been provided, including specific dates and times; however, no response had yet been received from the complainant.                                                                                                                                                                                                                                                                                                                                                                            | R. Santos         |                      | Ongoing, Pending Response from Complainant                 |
|             | <b>4. GBBC-CO-2025-002 – Date received: 3/26/202</b><br>R. Santos confirmed that a meeting date and time had been previously set. S. Manibusan noted the complainant had responded and requested to move the meeting to 10:00 a.m. on the 23rd, which was being coordinated accordingly.                                                                                                                                                                                                                                                                                                                       | R. Santos         |                      | Ongoing, Set Meeting Date and Time                         |
|             | <b>5. GBBC-CO-2025-003 – Date received: 4/11/2025</b><br>A. Taitano-Sablan indicated that initial steps, including inspections, have already been conducted. However, additional site visits are still required. These will be scheduled within the current or following week, depending on availability and the presence of someone to accompany her. A further update will be given at the next meeting, with the expectation that the investigation will either be concluded or sufficiently advanced to allow for closure at that time.                                                                    | A. Taitano-Sablan |                      | Ongoing, Further Update Next Meeting                       |
|             | <b>3. Applications for Examinations:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   |                      |                                                            |
|             | <b>a. Thi Thanh Hang Nguyen – Manicurist</b><br><i>Motion to Conditionally Approve Pending Police Clearance from Texas: R. Santos; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                | GBBC              |                      | Conditionally Approved Pending Police Clearance from Texas |
|             | <b>b. Thi Thanh Nhiem Nguyen – Manicurist</b><br><i>Motion to Conditionally Approve Pending Police Clearance from Texas: R. Santos; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                               |                   |                      | Conditionally Approved Pending Police Clearance from Texas |
|             | <b>c. Thi Thanh Hoa Nguyen – Manicurist</b><br><i>Motion to Conditionally Approve Pending Police Clearance from Texas: R. Santos; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                   |                      | Conditionally Approved Pending Police Clearance from Texas |

| Agenda Item |              | Discussion/Decision                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Responsible party | Reporting time frame | Status                                                     |
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|             |              | <b>4. Application for Apprentices:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |                      |                                                            |
|             |              | <b>a. Thi Thanh Hang Nguyen – Manicurist</b><br><i>Motion to Conditionally Approve Pending Police Clearance from Texas: R. Santos; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | GBBC              |                      | Conditionally Approved Pending Police Clearance from Texas |
|             |              | <b>b. Thanh Nhiem Nguyen – Manicurist</b><br><i>Motion to Conditionally Approve Pending Police Clearance from Texas: R. Santos; 2<sup>nd</sup>: J. Blas..</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |                      | Conditionally Approved Pending Police Clearance from Texas |
|             |              | <b>c. Thi Thanh Hoa Nguyen – Manicurist</b><br><i>Motion to Conditionally Approve Pending Police Clearance from Texas: R. Santos; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |                      | Conditionally Approved Pending Police Clearance from Texas |
|             |              | <b>d. Loren E. Forbes – Manicurist</b><br><i>Motion to Approve: R. Santos; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                   |                      | Unanimously Approved                                       |
|             |              | <b>5. Applications for Establishments:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                   |                      |                                                            |
|             |              | <b>a. Heritage Beauty College</b><br>A. Taitano-Sablan raised a question about a recent interview advertisement for this establishment, which appeared to show students actively practicing and footage of the school. Upon inquiry, it was clarified by Ms. Anita that no classes were being conducted, and the video footage was used solely for promotional purposes, serving as a demonstration rather than actual instruction. A. Taitano-Sablan emphasized the importance of ensuring that no educational hours are being accrued during the application process. She further noted that the establishment will be issued an interim license pending accreditation, acknowledging that the school must remain open for a specified period before the candidate process can commence. The board requested updates maybe quarterly, with the first update expected within at least three weeks, to see where the progress is for the applications for accreditation.<br><i>Motion to Approve: R. Santos; 2<sup>nd</sup>: M. Tiong.</i> | GBBC              |                      | Unanimously Approved                                       |
|             |              | <b>b. The Beauty Exchange by Mariacy</b><br><i>Motion to Approve: R. Santos; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |                      | Unanimously Approved                                       |
| VII         | NEW BUSINESS | <b>1. Applications for Examinations:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                   | 0950                 |                                                            |
|             |              | <b>a. Jerrika Clark – Cosmetologist</b><br><i>Motion to Approve: R. Santos; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | GBBC              |                      | Unanimously Approved                                       |
|             |              | <b>b. Kiera-Lean J.D. Francisco – Esthetician</b><br><i>Motion to Approve: J. Blas; 2<sup>nd</sup>: M. Tiong.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                   |                      | Unanimously Approved                                       |
|             |              | <b>c. Denise V. Mendoza – Cosmetologist</b><br>It was noted that her application is incomplete because her transcript originates from an international institution. Therefore, the applicant is required to submit a general evaluation of her school from a third-party agency to verify the legitimacy of the educational institution.<br><i>Motion to Table Pending her Third Party Evaluation: J. Blas; 2<sup>nd</sup>: R. Santos.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                   |                      | Unanimously Tabled Pending Third Party Evaluation          |

| Agenda Item | Discussion/Decision                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Responsible party | Reporting time frame | Status                                                               |
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|             | <b>d. Kaitlyn Flores – Cosmetologist</b><br><i>Motion to Approve: J. Blas; 2<sup>nd</sup>: R. Santos.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |                      | Unanimously Approved                                                 |
|             | <b>e. Jeremy Su – Barber</b><br>It was determined that an J. Su is currently lacking 100 required hours, having completed only 1,500 of the 1,600 hours necessary according to his transcript. However, it was noted that the applicant reportedly worked for two years in Hawaii, and if he can provide proof of licensure during that time, those years of experience could potentially satisfy the missing hours. Given that Hawaii offers an apprenticeship program, verification of his participation and licensure would be necessary. The board agreed that if the applicant intends to use his Hawaii work experience to fulfill the hour requirement, an official board-to-board verification must be submitted directly from the Hawaii Board of Barbering and Cosmetology.<br><i>Motion to Table: M. Tiong; 2<sup>nd</sup>: R. Santos.</i> |                   |                      | Unanimously Tabled                                                   |
|             | <b>2. Applications for Apprentice</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                   |                      |                                                                      |
|             | <b>a. Jerrica Clark – Cosmetologist</b><br>All application materials were in order; however, the applicant had been involved in a prior violation. As a result, the board discussed and agreed that while she may be approved to sit for the examination, she should not be approved for the apprenticeship. There were no objections to this recommendation, and consensus was reached that the decision was fair.<br><i>Motion to Disapprove: R. Santos; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                                                               | GBBC              |                      | Unanimously Disapproved                                              |
|             | <b>b. Tanisha Harris – Esthetician</b><br>It was reported that the applicant has exceeded the allowable number of years to earn an apprenticeship, rendering her ineligible under the current guidelines.<br><i>Motion to Disapprove: R. Santos; 2<sup>nd</sup>: M. Tiong.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                   |                      | Unanimously Disapproved                                              |
|             | <b>c. Jeremy Su – Barber</b><br>S. Manibusan confirmed that the applicant had been reminded to submit a new apprentice application, as approximately a year had passed since the previous submission. He is expected to submit the updated application.<br><i>Motion to Table: M. Tiong; 2<sup>nd</sup>: R. Santos.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                   |                      | Unanimously Tabled                                                   |
|             | <b>d. Kaitlyn Flores – Cosmetologist</b><br><i>Motion to Approve: J. Blas; 2<sup>nd</sup>: R. Santos.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |                      | Unanimously Approved                                                 |
|             | <b>e. Pia Abegail R. Hayahay – Cosmetologist</b><br><i>Motion to Conditionally Approve Pending Police Clearance and Reference Letters: M. Tiong; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                   |                      | Conditionally Approved Pending Police Clearance and Reference Letter |

| Agenda Item | Discussion/Decision                                                                                                                                                                                                                                                                                                                                                                                                          | Responsible party | Reporting time frame | Status                                                               |
|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------|----------------------------------------------------------------------|
|             | <b>f. Trang Thi Kleeschulte – Manicurist</b><br>It was reported that the applicant has exceeded the allowable number of years to earn an apprenticeship, rendering her ineligible under the current guidelines.<br><i>Motion to Disapprove: M. Tiong; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                           |                   |                      | Unanimously Disapproved                                              |
|             | <b>g. Van Kim Custine – Manicurist</b><br>It was reported that the applicant has exceeded the allowable number of years to earn an apprenticeship, rendering her ineligible under the current guidelines.<br><i>Motion to Disapprove: R. Santos; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                |                   |                      | Unanimously Disapproved                                              |
|             | <b>3. Application for Re-Examination</b>                                                                                                                                                                                                                                                                                                                                                                                     |                   |                      |                                                                      |
|             | <b>a. Tanisha Harris – Esthetician</b><br>The board agreed to approve the applicant for the written examination, allowing her to proceed upon submission of payment. Should the applicant choose to pursue the practical examination, she will be required to submit a separate application, which will then be subject to board review prior to approval.<br><i>Motion to Approve: R. Santos; 2<sup>nd</sup>: M. Tiong.</i> | GBBC              |                      | Unanimously Approved                                                 |
|             | <b>b. Loren Forbes – Manicurist</b><br><i>Motion to Approve: R. Santos; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                         |                   |                      | Unanimously Approved                                                 |
|             | <b>c. Aika Yamashita Distor – Cosmetologist</b><br><i>Motion to Approve: J. Blas; 2<sup>nd</sup>: M. Tiong.</i>                                                                                                                                                                                                                                                                                                              |                   |                      | Unanimously Approved                                                 |
|             | <b>d. Nana Toves – Cosmetologist</b><br><i>Motion to Approve: R. Santos; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                        |                   |                      | Unanimously Approved                                                 |
|             | <b>e. Pia Abegail R. Hayahay – Cosmetologist</b><br><i>Motion to Conditionally Approve Pending Police Clearance and Reference Letters: M. Tiong; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                |                   |                      | Conditionally Approved Pending Police Clearance and Reference Letter |
|             | <b>f. Trang Thi Kleeschulte – Manicurist</b><br><i>Motion to Approve: M. Tiong; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                 |                   |                      | Unanimously Approved                                                 |
|             | <b>g. Van Kim Custine – Manicurist</b><br><i>Motion to Approve: R. Santos; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                      |                   |                      | Unanimously Approved                                                 |
|             | <b>h. Xuan T. Nguyen – Manicurist</b><br><i>Motion to Conditionally Approve Pending Police Clearance and Reference Letters: R. Santos; 2<sup>nd</sup>: M. Tiong.</i>                                                                                                                                                                                                                                                         |                   |                      | Conditionally Approved Pending Police Clearance and Reference Letter |
|             | <b>4. Applications for Special Japanese License:</b>                                                                                                                                                                                                                                                                                                                                                                         |                   |                      |                                                                      |
|             | <b>a. Maki Kumagai – Cosmetologist</b><br><i>Motion to Approve: M. Tiong; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                       | GBBC              |                      | Unanimously Approved                                                 |
|             |                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |                      |                                                                      |

| Agenda Item |                    | Discussion/Decision                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Responsible party | Reporting time frame | Status                  |
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|             |                    | <b>5. Application for Reciprocity</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |                      |                         |
|             |                    | <b>a. Rylee M. Newkrik – Cosmetologist</b><br>It was recommended that the applicant submit both an examination application and an apprentice application, as she has not taken the NIC exam, which disqualifies her from qualifying under reciprocity. This approach would allow her to take the exam and potentially begin working under an apprenticeship. Additionally, it was advised to inquire whether the applicant is a military spouse, as there is an alternative pathway available for military spouses. If applicable, she could submit the appropriate documentation to be granted a permit to work without needing to complete the examination.<br><i>Motion to Disapprove: J. Blas; 2<sup>nd</sup>: R. Santos.</i> | GBBC              |                      | Unanimously Disapproved |
|             |                    | <b>6. Application for Establishments</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                   |                      |                         |
|             |                    | <b>a. Luxury Nails – Change of Operators</b><br><i>Motion to Approve: R. Santos; 2<sup>nd</sup>: J. Blas.</i><br><b>b. Elevations Studios, LLC – New</b><br><i>Motion to Conditionally Approve Pending a Copy of their Operator's License : R. Santos; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                               | GBBC              |                      | Unanimously Approved    |
| VIII        | NEXT BOARD MEETING | Next Scheduled Meeting: <b>October 13, 2025, at 9:00am.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | GBBC              | 1028                 | Set Date                |
| IX          | ADJOURNMENT        | <i>Motion to Adjourn: M. Tiong; 2<sup>nd</sup>: J. Blas.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | GBBC              | 1028                 | Adjourned               |

Minutes Drafted by: FLAME TREE Freedom Center, Inc.

Date Submitted:

Submitted by the GBBC Secretary:

Date:

10.24.25

Approved by the GBBC with or without changes:

Date:

10/24/25

Certified by or Attested by the Chairperson:

Date: